

# Occupational Breakdown Survey

Occupational Breakdown of Job Vacancies.

This survey is a follow up to the Earnings, Hours & Employment Costs Survey. It enables the Central Statistics Office to compile an occupational breakdown of job vacancies for the purpose of monitoring labour market activity.

This survey is a statutory statistical survey conducted under the provisions of the Statistics (Job Vacancy Survey) Order 2021 (S.I. No. 107 of 2021). The information you supply will be treated as strictly confidential under the provisions of the Statistics Act, 1993.

The latest results from the survey are available on the CSO website at: [www.cso.ie/en/statistics/earnings](http://www.cso.ie/en/statistics/earnings)

## Occupational Breakdown of Job Vacancies

Please complete the following with respect to the Occupational Breakdown of the Job Vacancies reported at the end of {{Survey Period}}.

### Q1. Number of job vacancies for Managing Directors and Senior Officials

Replacement of existing staff  
If figure is nil, please enter zero

New roles  
If figure is nil, please enter zero

#### Managing Directors and Senior Officials

These employees plan, direct, or co-ordinate the policies, operations or work activities of public or private sector organisations or departments. For example chief executives, general managers, financial managers, sales managers, hotel managers, etc.

### Q2. Number of job vacancies for Professional Occupations

Replacement of existing staff  
If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

**Professional Occupations**

These employees have a high level of professional knowledge and experience in the fields of physical, life or social sciences and humanities. For example scientists, engineers, ICT professionals, pharmacists, teachers, solicitors, accountants, etc.

**Q3. Number of job vacancies for Associate Professional and Technical Occupations**

Replacement of existing staff

If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

**Associate Professional and Technical Occupations**

These employees carry out the technical application of concepts and operational methods in physical, life or social sciences and humanities. For example laboratory technicians, engineering technicians, IT technicians, nurses, Gardaí, soldiers, security, artists, photographers, etc.

**Q4. Number of job vacancies for Administrative and Secretarial Occupations**

Replacement of existing staff

If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

**Administrative and Secretarial Occupations**

These employees organise, store, and retrieve information. For example public sector clerical officers, clerks, office managers, P.A.'s, secretaries and receptionists.

**Q5. Number of job vacancies for Skilled Trade Occupations**

Replacement of existing staff

If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

**Skilled Trade Occupations**

These employees have the knowledge and experience of skilled trades, agriculture or crafts to produce output from raw materials. For example farmers, mechanics, electricians, carpenters, plumbers, butchers, chefs, catering or bar managers, etc.

**Q6. Number of job vacancies for Caring, Leisure and Other Service Occupations**

Replacement of existing staff

If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

Caring, Leisure and Other Service Occupations

These employees have knowledge and expertise in providing caring and leisure services. For example nursery nurses, child-minders, care workers, travel agents, hairdresser and beautician services, housekeeper, etc.

**Q7.** Number of job vacancies for Sales and Customer Services Occupations

Replacement of existing staff

If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

Sales and Customer Services Occupations

These employees are primarily tasked with selling and the organisation of sales procedures. For example sales representatives, sales assistants, merchandisers, telephone salespersons, etc.

**Q8.** Number of job vacancies for Process, Plant and Machine Operatives

Replacement of existing staff

If figure is nil, please enter zero

New roles

If figure is nil, please enter zero

Process, Plant and Machine Operatives

These employees operate vehicles and machinery, operate and monitor industrial plant and equipment, assemble products from component parts according to strict rules and procedures and subject assembled parts to routine tests. For example food and drink line workers, plant and machinery operatives, assemblers, assemblers/line workers of electrical or metal goods, drivers of road goods vehicles, etc.

**Q9.** Number of job vacancies for Elementary Occupations

Replacement of existing staff  
If figure is nil, please enter zero

New roles  
If figure is nil, please enter zero

Elementary Occupations

These employees perform simple and routine tasks, involving hand held tools with limited personal initiative or judgement. For example farm workers, construction labourers, hospital/kitchen/hotel porters, cleaners, catering assistants, waiters, bar staff, etc.

**Q10.** Total Vacancies

Replacement of existing staff  
If figure is nil, please enter zero

New roles  
If figure is nil, please enter zero

## Comments and Administrative Burden

Please add any comments that would help us interpret the data provided and avoid further queries.

How many minutes did it take you to collect the data for this form?

Please note: Queries or future surveys from the CSO may be directed to the email or phone number provided by you.

Name:

Position:

Phone:

Email:

Eircode of Enterprise: