

BCI Short Form 2022

Building and Construction Inquiry 2022 (Including the Allied Trades)

BCI Survey Instructions

You are completing this for CSO (Central Statistics Office)
Building and Construction Inquiry 2022 - (Including the Allied Trades)

The purpose of this survey is to measure economic activity in the construction sector of the Irish economy and facilitate political decision making at National and European level.

The Building and Construction Inquiry is a statutory statistical survey conducted each year under the provisions of the Statistics (Structural Business Inquiry) Order 2022 (S.I. No 268 of 2022).

Under Sections 26 and 27 of the Statistics Act 1993 you are obliged by law to complete and return this form. Any person who fails or refuses to provide this information or who knowingly provides false information may be subject to prosecution under Part VI of the Act.

If your accounts will not be ready until later in the year please email our office and we will put reminders on hold until then.

Please read the following carefully prior to completion of the questionnaire:

A return must be completed in respect of each enterprise whose sole or principal activity during the year was in the construction sector or its allied trades. To check if the activity of your enterprise is relevant for this survey, please consult codes 4110 – 4399 at the URL below:

<https://www.cso.ie/en/methods/classifications/nacecoder/>

In the case of a group of companies, a separate electronic Questionnaire should be returned for each company within the group, parent or subsidiary, each in respect of its own direct activities. In certain circumstances with prior approval, a return that treats a group of companies as a single enterprise will be accepted. Transactions between companies within a group should be treated in the same way as transactions with third parties.

For further information for the Allied Trades, please refer to the following instructions:

NACE Instructions

It is extremely important to read the instructions in the Survey Booklets in conjunction with the form.

Survey Booklet

Enterprise Details

1.1 What is the company name?

This is a Mandatory question

1.2 Principal type of work

Please state the main type of work done by your business in 2022.

This is a Mandatory question

1.3 Location of ownership

(ultimate beneficial owner)

Ireland

Elsewhere (specify)

1.4 Year covered by this return

2022 calendar year or nearest accounting year between July 2021 and June 2023.

Please note that a minimum of six months data relating to 2022 must be included.

If the period is not 12 months, please give an explanation in the comments box at the end of the survey.

Date from: Year covered by this return

Date to: Year covered by this return

Research and Development (R&D) is creative work undertaken on a systematic basis in order to create new or improved products, processes, services or other applications.

R&D is distinguishable from other activities by the presence of an appreciable element of novelty and by the resolution of problems and uncertainties using scientific or technological means.

Activities such as routine software development, routine monitoring/analysis or pre-production preparation, where there is no appreciable novelty or problem resolution, are not considered to be R&D for the purposes of this survey.

This is a Mandatory question

1.5 Did the business engage in any research and development (R&D) activities?

Yes

No

A family business is defined as an enterprise where:

One family holds more than 50% of voting shares and/or one family supplies a significant proportion of the senior management and effectively controls the business and/or a family or a family relationship influences the enterprise and the latter is perceived to be a family business.

This is a Mandatory question

1.6 Is this a family business?

A family business is defined as an enterprise where:

One family holds more than 50% of voting shares and/or One family supplies a significant proportion of the senior management and effectively controls the business and or a family or a family relationship influences the enterprise and the latter is perceived to be a family business.

Yes

No

Turnover

Construction, reconstruction, improvement of buildings and work carried out by allied trades

Please provide all monetary amounts to the nearest euro

Include:

- Construction, reconstruction, improvement of buildings and work carried out by allied trades
- Turnover accruing from work done as a principal contractor, on own account or as a subcontractor

Exclude: VAT.

This is a Mandatory question

2 Total turnover on either invoice or cash receipts basis

If figure is nil, please enter zero.

Breakdown of Turnover (on either invoice or cash receipts basis) {{Dynamic Turnover Value}}

Please provide all monetary amounts to the nearest euro.

Include:

- Construction, reconstruction, improvement of buildings and work carried out by allied trades
- Turnover accruing from work done as a principal contractor, on own account or as a subcontractor

Exclude: VAT.

2.1a + 2.1b + 2.1c must = Q2

2.1a Work done as a principal contractor or on own account

€

2.1a + 2.1b + 2.1c must = Q2

2.1b Work done as a subcontractor

€

2.1a + 2.1b + 2.1c must = Q2

2.1c Other turnover

Include:

Sales of goods made by the business and not used in above work (e.g. joinery)

Goods resold without processing

Other receipts (e.g. rents, licence fees, royalties)

€

This is a Mandatory question

2.1d Of the total turnover in Q2, state the % (best estimate) resulting from...

Financial transactions conducted online using websites, apps or via Electronic Data Interchange (excluding emails).

If figure is nil or not applicable, please enter zero.

Breakdown of Turnover {{Q2}} for Building/Construction
(New and Repair & Maintenance)

This is a Mandatory question

2.2a + 2.2b + 2.2c = 100%

2.2a Residential building/construction

Local Authority & Voluntary Housing, Affordable Housing, Private Housing.

%

This is a Mandatory question

2.2a + 2.2b + 2.2c = 100%

2.2b Non residential building/construction (Public & Private)

Include:

Education

Health and other public or semistate buildings Commercial

Industry

Agriculture

Tourism

Sport & Recreation

Other

 %

This is a Mandatory question

2.2a + 2.2b + 2.2c = 100%

2.2c Civil engineering works

Transport (Roads, Public Transport, Seaports/Airports), Water, Sanitary, Energy, Telecommunications, Other.

 %

Goods and Services

Cost of Goods and Services

Please provide all monetary amounts to the nearest euro.

Include:

- Materials, fuel and power
- Industrial services supplied to the business by others
- Goods for resale without further processing
- Operating lease and hire of plant, machinery, equipment and vehicles
- Rent on premises
- Insurance premiums paid on plant, vehicles, premises, public liability and insurance bonds on contracts
- Bank charges
- Travel and subsistence
- Other goods and services

Exclude:

- VAT

- Indirect taxes
- Depreciation
- Interest charges
- Motor tax
- Rates
- Labour costs
- Subcontractors

This is a Mandatory question

3 Total cost of all goods and services other than capital items

If figure is nil, please enter zero.

€

Only answer this question if Q3 Greater than 0

3.1 Of the total cost of goods and services {{Q3}}, state the % (best estimate) resulting from... Financial transactions conducted online using websites, apps or via Electronic Data Interchange:

Exclude: Emails.

If figure is nil or not applicable, please enter zero.

%

Cost of Agency Workers

Please provide all monetary amounts to the nearest euro.

Include: Amounts paid or payable to temporary employment agencies and similar organisations supplying workers to clients' businesses for the provision of personnel which is not linked to the provision of a particular industrial or other non-industrial service.

Exclude: VAT, Payments for the provision of personnel which is linked to the provision of a particular industrial or non-industrial service.

This is a Mandatory question

4 Total cost of agency workers

If figure is nil, please enter zero.

Subcontractors

Subcontractors

(Building and Construction Subcontractors)

Subcontractors (Building and Construction Subcontractors)

Please provide all monetary amounts to the nearest euro.

This is a Mandatory question

5.1 Total number of subcontractors engaged during the year

If figure is nil, please enter zero.

This is a Mandatory question

5.2 Total cost of subcontractors

Exclude: VAT.

If figure is nil, please enter zero.

Employment and Gross Earnings

This is a Mandatory question

6 Average annual number of persons employed (as per payroll returns)

If figure is nil, please enter zero.

Breakdown of Average Annual Number of Persons Employed {{Q6}}

Only answer this question if Q6 Greater than 0

6.1a Proprietary directors and owners

Only answer this question if Q6 Greater than 0

6.1b Managerial, clerical and technical employees

Exclude: Proprietary directors and owners.

Only answer this question if Q6 Greater than 0

6.1c Supervisory and operatives

Include:

Foreman & supervisors

Apprentices

Skilled operatives

Unskilled or semi skilled operatives on adult or juvenile pay rates

Exclude: Proprietary directors and owners.

6.2a Number of proprietors, partners and family members engaged during the year but not on the payroll

6.2b Of the persons employed/engaged during the year {{Q6}}, state the number of persons engaged part-time

Exclude: Seasonal and temporary workers.

This is a Mandatory question

6.2c Gross annual earnings of annual number of persons employed {{Q6}}

Please provide all monetary amounts to the nearest euro.

(Exclude Employer's PRSI)

€

Other Labour Costs

Other Labour Costs

The figures in this question should cover the charges borne by the business; any part of the costs paid by the employees should be excluded.

The costs should cover all employees listed in the previous section but any amounts that have already been included as earnings in that section (e.g. sick pay) should be excluded.

Please provide all monetary amounts to the nearest euro.

Include: Employer's PRSI and Other Labour Costs (e.g. Redundancy payments, pension contributions, employer's liability insurance, etc.).

This is a Mandatory question

7 Total other labour costs

If figure is nil, please enter zero.

Breakdown of Other Labour Costs {{Q7}}

The figures in this question should cover the charges borne by the business; any part of the costs paid by the employees should be excluded.

The costs should cover all employees listed in the previous section but any amounts that have already been included as earnings in that section (e.g. sick pay) should be excluded.

Please provide all monetary amounts to the nearest euro.

This is a Mandatory question

7.1a Employer's PRSI

€

This is a Mandatory question

7.1b Other Labour Costs

(e.g. Redundancy payments, pension contributions, employer's liability insurance, etc.)

€

Indirect Taxes

Indirect Taxes (payable)

Please provide all monetary amounts to the nearest euro.

Include:

VAT charged on total turnover of the business on either invoice or cash receipts basis

Other Indirect Taxes: Motor tax on all vehicles, license fees, local authority rates, stamp duty etc.

Exclude:

Reverse charge VAT
VRT
Corporation tax/income tax
Import duties etc.

This is a Mandatory question

8 Total indirect taxes (payable)
If figure is nil, please enter zero.

Breakdown of Indirect Taxes (payable) {{Q8}}

Please provide all monetary amounts to the nearest euro.

This is a Mandatory question

8.1a VAT charged on total turnover of the business VAT:

Either invoice or cash receipts basis.
Exclude: Reverse charge VAT.

€

This is a Mandatory question

8.1b Excise duty paid or payable

€

Only answer this question if Q8 Greater than 0

8.1c Other indirect taxes paid or payable

Include: Motor tax on all vehicles, licence fees, local authority rates, stamp duty etc.
Exclude: VRT, Other VAT, corporation tax/income tax, import duties etc.

€

Changes in Capital Assets

Changes in Capital Assets of the Enterprise during the Year

Enter the total value (excluding VAT) of purchases (or increases) and proceeds from sales (or disposals) during the year in the physical assets of the business.

Please provide all monetary amounts to the nearest euro.

Include:

Cost of major alterations or repairs to existing assets

Cost of purchases, installations, and other fees in the case of plant, machinery, scaffolding, etc.

Cost of work done during the year in the case of new building work, including extensions to existing buildings for your own use and not for sale

The full cash value of assets acquired under hire purchase, finance lease and other credit agreements (excluding VAT and credit charges) entered into during the year

All disposals of physical capital assets at the actual prices received (excluding VAT)

Exclude:

VAT

Capital goods acquired under operating lease or rental arrangements (annual leasing and rental costs should be included in {{Pur_Total}})

Depreciation, amortisation, and amounts written off for accounting purposes

Payments in respect of hire purchase and finance lease agreements entered into in previous years

This is a Mandatory question

9.1a Purchases/Increases during the year

If figure is nil, please enter zero.

€

This is a Mandatory question

9.1b Proceeds from Sales/Disposals during the year

If figure is nil, please enter zero.

€

Stocks and Work in Progress

Stocks and Works in Progress

For developers of building projects, NACE 41.10, please do not include values here for 'housing stock' constructed for sale.

Stocks should be valued (exclusive of VAT) as for accounting purposes and should cover the business as a whole.

Please provide all monetary amounts to the nearest euro.

Include: Fuels and materials for use by the business, work in progress, finished work undertaken by the business, goods purchased for resale without further processing.

Exclude: VAT.

This is a Mandatory question

10.1a Beginning of year

Opening stocks and work in progress figures should correspond with closing figures from previous year.

Exclude: VAT.

If figure is nil, please enter zero.

€

This is a Mandatory question

10.1b End of year

Exclude: VAT.

If figure is nil, please enter zero.

€

Comments, Administrative Burden and Contact Details

Please add any comments that would help us to interpret the data provided and avoid further queries:

How many minutes did it take you to collect the data for this survey?

Please note: Queries or future surveys from the CSO may be directed to the email or phone number provided by you.

eQ Annotation: Provide drop down list for position: Accountant, Director, Executive, Financial Controller, Manager, Owner, Secretary, Other.

Contact

Details

Name:

Position:

Phone:

Email:

Eircode of Enterprise:

You will have the opportunity to view and print or save a copy of your answers after submitting this survey.